

MUIR COLLEGE COUNCIL CONSTITUTION

Adopted April 2021

Article I: Purpose

- I. The Muir College Council, hereby known as MCC or Council, shall oversee and seek to improve all aspects of college life, both academic and social, as they significantly affect the Muir College Student Body. Specifically, Council shall work to protect the interests of Muir students and advocate for them to the UC San Diego campus, administration, and other appropriate bodies. Council shall responsibly allocate the student activity fees placed under its jurisdiction in ways that benefit, improve, or enhance the Muir community. Council shall seek to develop the Muir College community through programs and initiatives, with a commitment to creating inclusive spaces for our diverse student body.

Article II: Membership

- I. Council shall consist of the following members:
 - A. Elected Executive Officers
 1. President
 2. Vice President of Internal Affairs
 3. Vice President of External Affairs
 4. Vice President of Finance
 5. Vice President of Administrative Affairs
 6. Vice President of Programming
 7. Vice President of Student Organizations
 8. Muir College Associated Students Senator (2)
 - B. Appointed Representatives
 1. Student At Large Representative
 2. International & Out-of-State Representative
 3. First Generation Continuing Student Representative
 4. Transfer Student Representative
 5. First Year Representative
 6. First Generation First Year Representative
 7. Resident Student Representative
 8. Overflow Student Representative
 9. Commuter Student Representative
 10. Transfer Student Housing Representative
 - C. Appointed Advocates
 1. Academic Advocate
 2. Basic Needs Advocate
 3. Diversity Advocate
 4. Environmental Advocate
 5. Health & Wellness Advocate
 6. Spirit Advocate
 - D. Appointed Directors
 1. Webmaster

2. Historian
 3. Director of Publicity and Marketing
 4. Celebrating Muir College Week Co-Chair
 5. Muirstock Co-Chair
- E. Appointed Campus-Wide Committee Representatives
1. Student Fee Advisory Committee Representative
 2. Student Fee Advisory Committee Shadow
 3. University Centers Advisory Board Representative
 4. Recreation Facilities Advisory Board Representative
 5. Housing Dining Hospitality Committee Representative
 6. AS Concerts and Events Representative
 7. AS Student Organized Voter Access Committee Representative
- F. Other
1. The Dean of the College or their designee
 2. The Assistant Dean of the College or their designee
 3. The Coordinator of Student Activities of the College or their designee
 4. Ex-Officio Members
- II. The Muir College Student Body shall elect the executive officers in an annual election to be held Spring Quarter. Newly elected members of council shall begin their term of office the fifth week of spring quarter, and term out one year later.
- III. Appointed members shall begin their term of office no later than the fifth week of fall quarter, and term out one year later.
- IV. Oath of Office
- A. All members shall take the following oath upon entering office:
 1. "I do solemnly promise that I will faithfully execute the duties of my office, and will, to the best of my ability, preserve, protect, and defend the interests of ~~John~~ Muir College and UC San Diego students with respect to the Constitution and Bylaws of Muir College Council. Additionally, I promise to uphold MCC's position as UC San Diego's hottest Council".
 - B. The outgoing President shall administer this oath to elected members.
 - C. The current President shall administer this oath to appointed members.

Article III: Meetings

- I. Council shall meet a minimum of seven times per quarter to conduct the business of the College.
- II. To constitute a quorum, a majority of voting members, a majority of non-voting members, and one advisor or their designee must be present.
- III. Council and committee meetings shall be open to all members of the public.
- IV. A simple majority of Council can place a meeting under closed session for discussion of sensitive information.
- V. All Council meetings shall be governed by Robert's Rules of Order, except as otherwise stipulated by the Constitution or Bylaws.

Article IV: Amendments to the Constitution and Bylaws

- I. Within Council
 - A. May be amended by a two-thirds affirmative vote of the voting membership of Council.
 - B. The Council must be notified in writing of any proposed amendments at least three days prior to consideration of such amendments.

- II. Student Initiative
 - A. Any member of the Muir College Electorate may petition to amend the Constitution or Bylaws.
 - B. A petition to amend, containing the signatures of at least five percent of the Muir College Electorate, shall be presented to Council.
 - C. The petition shall be validated by the Muir Dean's Office.
 - D. Once it is determined that the petition is valid, the proposed amendment shall be placed on the next general election ballot.
 - E. If two-thirds of the votes of at least fifteen percent of the Muir College Electorate are cast in favor of amendment, the amendment is confirmed.

Article V: Definitions

- I. Simple majority vote: A condition where the total number of "yes" votes cast exceeds the total number of "no" votes cast.
- II. Two-thirds majority vote of those present: A condition where there are at least two "yes" votes cast for every "no" vote cast.
- III. Two-thirds affirmative vote of those present: A condition where at least two-thirds of all full voting members of Council present at a meeting, excluding the President, cast "yes" votes.
- IV. The voting membership of Council: this term shall refer to all current full voting members, present or not, of Council, excluding the President.
- V. Closed session: A session of Council open only to current Council members, including the President, and Ex-Officio Members.
- VI. Muir College Electorate: The body of Muir College students who have registered for classes and paid their enrollment fees for the current academic quarter, as determined by the UC San Diego Registrar.
- VII. Academic Day: any day within the academic quarter on which scheduled lectures or testing takes place, except for weekends, university holidays, and finals week.
- VIII. Day: One academic day.
- IX. Week: Five academic days.
- X. Roll Call Vote: A vote in which each individual member's ballot shall be recorded by name in the minutes.
- XI. Open Roll Call Vote: A roll call vote which is extended until a specified time before which members may change their vote by notifying the President and Vice President of Administrative Affairs in writing.
- XII. Term length: One year, or until the next regular appointment period mandated in the Bylaws.
- XIII. Full quarter: Eleven academic weeks, may be spread across Fall/Winter/Spring quarters.